

Adient Ltd. & Co. KG
Industriestraße 20-30
51399 Burscheid
Deutschland

T +49 2174 65-0
F +49 2174 65-3100
adient.com



Burscheid, May 7, 2025

Via E-Mail, Adient Supplier Portal

Attn.: Adient Suppliers

Subject : Supplier Change Requests (SCR) Reminder

Dear valued Supplier,

In April-May 2023, Adient communicated the standards regarding product or process changes to products/components ordered by Adient, as outlined in Adient's Terms and Conditions of Purchase, available here <https://adient.portal.covisint.com/> ("Adient Terms") and [Supplier Communications RECENT](#) referencing letters [Notice Supplier Unauthorized Changes-EMEA](#) and [Bulletin Supplier Change Request Form updated April-2023](#)). This note serves as reminder that these terms require prior written approval from an authorized Adient representative before making any product changes and that any costs related to supplier-initiated changes will be at the expense of the supplier.

For your convenience, here is the link to the Supplier Change Request (SCR) form, which outlines the steps for supplier product or process changes after SOP to ensure they meet Adient requirements and the OEM's Customer Specific Requirements (CSR). [Supplier Change Request Form Download.](#)

Finally, attached to this email is a presentation detailing the SCR. Please review and familiarize yourselves and your respective operations with the requirements. If you have any questions about complying with your obligations, please contact your Purchasing or Supplier Quality representative.

Thank you for your attention to this matter.

Sincerely,

Adient Ltd. & Co. KG

A handwritten signature in black ink, appearing to read "Wayne William Winter", with a stylized flourish at the end.

Wayne William Winter
Vice President Purchasing and Supply Chain EMEA

Pers. haftender Gesellschafter:
Adient Germany Ltd. & Co. KG
Industriestraße 20-30
51399 Burscheid
AG Köln, HRA 31768

Geschäftsführer:
Michel Berthelin
Phillip Allan Rotman II
Gregory Scott Smith

Amtsgericht Köln
HRA 31896
USt-Id Nr.
DE298707486

Bankverbindung:
Deutsche Bank
IBAN: DE56300700100148504404
BIC: DEUTDEDDXXX